

# Taeaomanino Trust

Waiora Villa 2  
Lower Main Drive  
Hassell Road  
P. O Box 50-452,  
Porirua City

Telephone: 04 237 6062

email: PopUp@taeaomanino.org.nz

## POP-UP TRAILER HIRE AGREEMENT – PLEASE SIGN

### Item 1 The Hirer

Person Hiring.....

Organisation Name.....

.....

Address.....

.....

.....

Ph.....

Fax.....

License number.....

Period of hire.....

.....

.....

### Item 2 Premises (where Equipment is stored)

Site Contact Name.....

Site Phone.....

Site Fax.....

Site Mobile.....

I have read the Pop-up Trailer Hire Agreement that I am authorised to sign, and accept the Conditions of Hire.

I agree to forward a copy of this agreement to the organisations committee where the equipment will be used so that all relevant staff will be made aware of the obligations of the Hirer in all respects including staff safety and damage to equipment. **I understand that we, as the Hirer, we are responsible for the trailer while in our possession**

### Signed for and on behalf of Hirer

Signature..... Printed Name.....

Date.....

### Signed for and on behalf of the Owner (Taeaomanino Trust)

Signature..... Printed Name.....

Date.....

## Conditions of Hire

The Hirer shall:

- (a) Pay a bond of \$50.00 at the time of hiring the pop –up trailer and will be paid back to the hirer once the pop- up trailer and all of its content is returned to Taeaomanino Trust in the conditions that it was in at the time of hire.
- (b) Taeaomanino Trust will take full responsibility in ensuring that the pop-up trailer is delivered and picked up from the hirer’s premises in a timely fashion.
- (c) Pop Up trailer and it’s contents are available for hire by ECE service providers and community groups located in Porirua City Council area, with priority for bookings given to services located in Porirua East.
- (d) Use the pop-up trailer contents for early childhood educational purposes only for which it is designed and in accordance with any policies and manufacturer’s instructions.
- (e) Keep the pop-up trailer in a secure area at all times and at the premise identified on the Hire Agreement form. It must not be stored on an open road at any time.
- (f) Not make or authorise any repair, any disassembly, any part change, any replacement, alteration or addition to the pop-up trailer or its content without the prior written approval of Taeaomanino Trust;
- (g) Promptly inform Taeaomanino Trust of the location of the pop-up trailer should this differ from the site mentioned on the Hire Agreement form;
- (h) Notify the Taeaomanino Trust immediately if there is any malfunction of the Pop-Up trailer and immediately return it to Taeaomanino Trust
- (i) Overnight hireage must be negotiated with Taeaomanino Trust General Manager/CEO, and must meet all security requirements for storing the pop-up trailer.
- (j) The hirer will be held responsible for any damage, missing toys, and books from the pop-up trailer.

